

Sample Letter: Notice of Repairs Needed

[Date]

[Landlord/Manager's Name]

[Landlord/Manager's Address]

Dear [Landlord/Manager's Name]:

My unit needs the following repairs:

Good faith estimate:

\$ _____

Please fix these problems immediately. If the repairs have not been made within the time frame required by RCW 59.18.070, in this case [____] days, I have the option of either terminating my liability under my rental agreement or having the repairs fixed myself, paying for the costs myself, and deducting the amount from next month's rent. In my good faith estimation, I believe the above repairs will cost a total of [\$_____].

Sincerely,

[Your Name]

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