

Sample Letter: Section 8 Hearing Request

Seattle Housing Authority
190 Queen Anne Avenue North
Seattle, WA 98109

Date: _____

From: _____

To: _____

I am writing regarding the notice I received that Seattle Housing Authority is terminating my Section 8 voucher. I dispute this termination and formally request an informal hearing before a qualified, unbiased decision maker.

I also want to request that SHA provide me with all the documentation and evidence that will be used against me in the hearing. I understand that I must request this at least three days in advance, and that SHA has the right to request all of my information and evidence at least three days in advance. I understand that no evidence can be used against me in the hearing that has not been provided to me at least three days in advance.

I also want to request that this hearing be tape recorded, and that a copy of this recording be provided to me.

I am currently seeking legal counsel to represent me at this hearing. I understand that I can reschedule this hearing once if I provide at least 24 hours notice.

Please provide me information on the hearing date, location and the name of the hearing officer as soon as possible.

In addition, I request interpretation in the following language:

Sincerely,
