

## Sample Letter: Invasion of Privacy

[Date]

[Landlord/Manager's Address]

Dear [Landlord/Manager's Name]:

The Washington State Landlord Tenant Act requires that landlords give tenants 48 hours' notice before entering the property, or 24 hours' notice if they are showing the property to a prospective new tenant or buyer, except in the case of emergency. The written notice must specify exact dates and time for entry, or specify a time period, listing the earliest and latest possible times for entry on designated dates. The notice must contain a telephone number for me to reach you in order to object or reschedule the entry.

The law also states that landlords may not abuse their right of access or use it to harass tenants, and that they may only enter at reasonable times.

I was not given proper notice of landlord entry on the following day(s) and time(s):

Date

Time

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The law states that if you continue to violate my privacy rights following receipt of this notice, you shall be liable for up to \$100 for each offense. I have the right to pursue legal remedy in Small Claims Court. Please do not enter my unit in the future without providing proper notice.

Sincerely,

[Your Name]

[Your address]