![SG_Logo_3Color [Converted]]()

# Internship Application

**INTERN INFORMATION**

|  |  |  |  |
| --- | --- | --- | --- |
| Name:  |       | Birthdate\*: |       |

|  |  |  |
| --- | --- | --- |
| Phone: |       | Select One: [ ]  Cell [ ]  Home [ ]  Business |

|  |  |
| --- | --- |
| Email: |       |

|  |  |
| --- | --- |
| Address: |       |

|  |  |
| --- | --- |
| City, State and Zip: |       |

|  |  |  |
| --- | --- | --- |
| Employer: |       | [ ]  My employer matches volunteer hours  |

|  |  |
| --- | --- |
| How did you hear about Solid Ground? |       |

\* Why do we ask for your birthdate? We request it to speed up our annual background check process. Note: If you're under 18, your parent/guardian must sign an underage waiver before you can begin volunteering or interning.

**POSITION INTEREST\***

|  |  |
| --- | --- |
| Position applying for: |       |

Why would you like to intern with Solid Ground?

|  |
| --- |
|       |

Please describe how your education and/or experience qualify you for this position.

|  |
| --- |
|       |

What skills and experience would you like to gain through this internship?

|  |
| --- |
|       |

Please describe your experience working with people living on low incomes and from diverse backgrounds (this may include race, culture, sexual orientation, socioeconomic, age, etc.):

|  |
| --- |
|       |

\*Please attach additional pages if needed to fully answer these questions.

**EDUCATION**

Please list schools attended, beginning with the most recent.

|  |  |  |  |
| --- | --- | --- | --- |
| School: |       | City/State: |       |
| Area of Study: |       | Degree Obtained: |       |

|  |  |  |  |
| --- | --- | --- | --- |
| School: |       | City/State: |       |
| Area of Study: |       | Degree Obtained: |       |

|  |  |  |  |
| --- | --- | --- | --- |
| School: |       | City/State: |       |
| Area of Study: |       | Degree Obtained: |       |

|  |  |  |  |
| --- | --- | --- | --- |
| School: |       | City/State: |       |
| Area of Study: |       | Degree Obtained: |       |

**REFERENCES**\*

We contact references to help determine appropriate positions. Work, volunteer, school or personal references are acceptable. Please do not list family members or partner/spouse.

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |       | Relationship: |       |
| Email: |       | Phone: |       |

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |       | Relationship: |       |
| Email: |       | Phone: |       |

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |       | Relationship: |       |
| Email: |       | Phone: |       |

**\*** Not completing the references section will limit our ability to place you into a position at Solid Ground If you have any questions about appropriate references, please contact the Volunteer Coordinator: volunteers@solid-ground.org.

**EMERGENCY CONTACT**

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |       | Relationship: |       |
| Email: |       | Phone: |       |

**APPLICANT DATA SUPPLEMENT**

This optional set of questions helps Solid Ground's Volunteer Center track various data. The information requested is voluntary; you are not required to provide it. Responses to these questions will be removed from your application packet by our Volunteer Coordinator prior to distribution for screening and selection. Thank you!

|  |  |
| --- | --- |
| Name:  |       |

|  |  |  |
| --- | --- | --- |
| Sex/Gender Identity: [ ]  Male [ ]  Female [ ]  Other:        |  |  |

|  |  |
| --- | --- |
| Position You’re Applying for: |       |

**ETHNIC/RACIAL BACKGROUND**

If you are a person with a multi-racial or multi-cultural background, please check all appropriate boxes.

[ ]  American Indian or Alaska Native [ ]  Asian [ ]  Black or African American [ ]  Caucasian

[ ]  Hispanic or Latino [ ]  Native Hawaiian or Pacific Islander [ ]  Two or More Races

[ ]  Other:

**OTHER INFORMATION**

Are you a veteran? [ ]  YES [ ]  NOAre you living with a disability? [ ]  YES [ ]  NO

If yes to a disability, do you have the ability, with or without reasonable accommodation, to perform the essential function of the position for which you are applying? And if "no," please explain:

|  |
| --- |
|       |

How did you learn about this internship opportunity?

[ ]  Friend or Relative [ ]  Job Fair [ ]  Newspaper Advertisement [ ]  Solid Ground Employee

[ ]  Solid Ground Website [ ]  Other:

Do you have relative(s) and or friend(s) employed by Solid Ground? If yes, please specify:

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |       | Relationship: |       |
| Job Title: |       | Location: |       |

**AUTHORIZATION**

I certify that the answers given in this application are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application as may be necessary for the purposes of determining an appropriate and satisfactory volunteer position for me, including contacting my references. I understand that this application is not, and is not intended to be, a contract. I understand that false or misleading information provided in my application or interview may result in my not being able to continue as a volunteer with Solid Ground.

|  |  |  |  |
| --- | --- | --- | --- |
| Applicant signature: |       | Date: |       |

Solid Ground would like to keep you updated on our work in the community and ways you can get involved, including volunteer opportunities and events. Please note that you can update your contact preferences at any time by contacting our Volunteer Coordinator.

**Please send or email your completed application, along with any other materials requested in the position description, to:**

Solid Ground, attention: Volunteer Coordinator

1501 N 45th St, Seattle, WA 98103-6708 or **volunteers@solid-ground.org**

PHONE: **206.694.6825** FAX: **206.694.6777** TTY: **7.1.1**