



## Job Opening at Solid Ground

**Job Title:** B Level Automotive Technician

**Department:** Transportation

**Supervisor:** Maintenance Manager

**Status:** Non-Exempt

**FTE:** 1.0

**Salary Grade:** 25

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Solid Ground believes poverty is solvable. Our communities are stronger when we support stability and break down the barriers to overcoming poverty. Solid Ground does both. We combine direct services with advocacy to meet basic needs, nurture success, and spread change. Through our programs, people gain stability and build skills that equip them to move forward in their lives. Through advocacy, we work toward ending racism and other oppressions embedded in our institutions, policies, and culture that hold people back from succeeding. We bring the voices of people experiencing poverty into the political process, furthering social justice, and supporting our entire community to reach its potential. As our workforce evolves to reflect the diversity of the communities we serve, our agency and workplace will be enriched and strengthened and as such we will:

- Demonstrate the initiative to learn and enhance skills that promote anti-racism, cultural competency and an understanding of oppression and its impact.
- Participate in intentional learning efforts, including events relating to understanding and dismantling institutional racism and building cultural competency.

**Job Summary:** Solid Ground Transportation Department includes Seattle Personal Transit (SPT), a program that provides para-transit service under contract to King County Metro's Access Services Division; Working Wheels, a program that sells cars to low-income individuals who need them to work; and the vehicle Maintenance division. The B Level Automotive Technician works under the supervision of the A Level Automotive Technician and is responsible for servicing the Seattle Personal Transit fleet and other agency vehicles, including helping diagnose and repair all defects to keep the vehicles in optimum running condition. The B Level Automotive Technician must maintain a thorough knowledge of all agency-operated vehicles and their components and subsystems.

### Essential Responsibilities, Duties & Tasks:

25% Inspect and replace front and rear brake components as necessary, including providing adjustments and bleeding.

25% Perform preventative maintenance inspections and lubricate and replace fluids and filters as required.

- 15% Perform field maintenance and respond to vehicles broken down on route.
- 10% Troubleshoot and repair transmission and differentials axels and driveline components, including removing and replacement of complete units or components. Diagnose and repair steering and suspension components, as listed from inspections or driver complaints, operate brake lathe, tire mounting, and balancing equipment.
- 10% Perform diagnosis of electrical systems and subsystems, including starters, generators, wiring and engine control components.
- 5% Complete work orders, preventative maintenance inspection sheets, and other forms as required. Inform Maintenance Manager of problems or suggestions in writing. Maintain clean work area and assist in cleaning all shop areas.
- 5% Inspect, diagnose and repair mechanical defects on gasoline and diesel powered cars, trucks, and buses. Dismantle and overhaul all types of gasoline and diesel engines and their components.
- 5% Operate diagnostic test equipment, brake lathe, tire repair and tire balance equipment.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

**Education and Experience:**

Requires one of the following:

- (a) Two years of experience in fleet maintenance or vehicle repair shop, with commitment to complete ASE testing within two years AND a high school diploma or equivalent and two years of technical school.
- (b) Any combination of education, experience, and measurable performance, which demonstrates the capability to perform the duties of this position.

**Desired Education and Experience:**

- Transit fleet experience.

**Minimum Qualifications:**

- Must have a full set of hand tools.
- Must be physically able to perform position duties.
- Must be capable of using all test equipment and specialized tools.
- Must have the ability to follow oral and written instructions.
- Must have the ability to communicate effectively, both orally and in writing, in the English language.
- Positive work ethic, willingness, and ability to allow for a flexible schedule, including occasional evening and weekend work.
- Must possess a valid Washington State Motor Vehicle License and a driving record free from serious or frequent violations in the last three years.

**Physical Demands/Working Conditions:** Employees spend 95% of their time working in a garage, and 5% in the field. Garage time is 90% is spent fixing/repairing vans, 5% paperwork, and cleaning shop. Field time is spent on repairs and pick-up of non-running vans on the road. Position requires the employee to lift/carry 50 pounds rarely, 10-25 pounds frequently, and push/pull 30 pounds seldom, 10-15 pounds frequently. The position has the ability to sit/stand rarely, most time spent standing, walking, kneeling, and bending. Stairs are required. **During the current COVID-19 pandemic** this position is required to work in person at all times at the Solid Ground Transportation worksite

**To Apply:** Applicants must complete the Solid Ground application form specific to this position. To find an application online, go to <https://www.solid-ground.org/get-involved/careers/> then click on the Job Title for this position and complete the application. You may also leave a message on our job line at 206.694.6840 requesting a specific job application, or you may apply in person at 1501 North 45th Street in Seattle's Wallingford neighborhood.

**Please attach a cover letter and resume.**

**Closing Date:** Open until filled.

**Solid Ground is an equal opportunity employer committed to workplace diversity. We do not discriminate on the basis of gender, age, race and color, religion, marital status, national origin, disability or veteran status.**