



Job Opening at Solid Ground

Job Title: Service Worker

Department: Transportation

Supervisor: Maintenance Manager

Status: Non-Exempt

FTE: 0.5

SALARY GRADE: 14

We believe our community can move beyond poverty and oppression to a place where all people have access to quality housing, nutritious food, equal justice and opportunities to thrive. We are committed to working with compassion, integrity, accountability, creativity and an anti-oppression approach to end homelessness, hunger, inequality and other barriers to social justice. We value collaboration and leadership from the communities we serve. As our workforce evolves to reflect the diversity of the communities we serve, our agency and workplace will be enriched and strengthened and as such we will:

- Demonstrate the initiative to learn and enhance skills that promote anti-racism, cultural competency and an understanding of oppression and its impact.
- Participate in intentional learning efforts, including events relating to understanding and dismantling institutional racism and building cultural competency.

Job Summary: The Maintenance Service Worker assists with road service calls and is responsible for ensuring Seattle Personal Transit vehicles are fueled, cleaned and properly serviced for daily operation.

Essential Responsibilities, Duties & Tasks:

- 50% Cleaning interior of vehicle including windows, dashboard, wheelchair securement tracks, seats and belts. Mopping floors weekly, wipe down seats, seatbelts, & wheelchair tie-downs.
- 40% Check vital vehicle fluid levels, topping off fluids and reporting abnormalities in levels immediately.
- 5% Maintain outside parking areas safe and clean. Fueling, as necessary.
- 5% Complete all required records in a timely and accurate manner.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

Education & Experience:

Requires one of the following:

- (a) A high school diploma or GED **AND** one year of experience in light maintenance
- (b) Any combination of education, experience and measurable performance, which demonstrates the capability to perform the duties of this position

Minimum Qualifications:

- Ability to communicate effectively, both orally and in writing in the English language;
- Demonstrated knowledge of general cleaning;
- Ability to handle multiple tasks at the same time;
- Ability to follow oral and written instructions;
- Willingness and ability to work with people from a variety of racial, cultural and economic backgrounds, with various lifestyles, sexual orientations, and of all ages.

Physical Demands/Working Conditions: This position works inside the office building 10% of the time and 90% of the time in the parking lot. Employee spends in-door time getting supplies from storage. Work performed outside the office is 90% spent on light maintenance of vans. Position requires employee to lift/carry up to 10-25 pounds occasionally, and push/pull 10-25 pounds seldom. Position has the ability to sit seldom, most time spent standing, walking, and bending. Stairs are required.

Hours & Compensation: This is a part-time (20 hour per week) position paying \$15.00 per hour plus benefits. Benefits include medical, dental, short-term and long-term disability insurance, basic life insurance, 401(k) savings plan including agency contribution and match, holiday pay, generous paid personal leave package and tax-sheltered health care and dependent care accounts.

To Apply: Applicants must complete the Solid Ground application form specific to this position. To find an application online, go to <https://www.solid-ground.org/get-involved/careers/> then click on the Job Title to this position and complete the application. You may also leave a message on our job line at 206.694.6840 requesting a specific job application, or you may apply in person at 1501 North 45th Street in Seattle's Wallingford neighborhood.

Please attach a cover letter and resume.

Closing Date: December 7th at 5 pm

Solid Ground is an equal opportunity employer committed to workplace diversity. We do not discriminate on the basis of gender, age, race and color, religion, marital status, national origin, disability or veteran status.