



FREE
JOB TRAINING & EDUCATION
 MADE POSSIBLE WITH YOUR GENEROSITY

REGISTRATION (IN-PERSON): OCTOBER 2-13
MONDAY-THURSDAY | 9AM- 3PM

KING COUNTY JOB TRAINING AND EDUCATION

700 DEARBORN PLS, SEATTLE, WA 98144 | 206.329.1000 | EVERGREENGOODWILL.ORG

CLASS SCHEDULE: OCTOBER 16TH – DECEMBER 8TH

Vocational Training

Cashiering & Customer Service	M, W	9:30 AM – 11:30 AM	Cuong	In-Person, Rm 126
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Computers / Digital Literacy

Computer & Mobile Basics	T, TH	1:00pm – 3:00pm	Sakuntla	In-Person, Rm 109
Computer & Mobile Basics	T, TH	10:00am – 12:00pm	Jennifer	In-Person, Rm 108
ESOL Computer & Mobile Basics	M, W	9:30am – 11:30am	Geoff	In-Person, Rm 109
ESOL Microsoft Word & Google Docs	M, W	11:30am – 1:30pm	Jennifer	In-Person, Rm 108
Microsoft Word & Google Docs	M, W	9:00am – 11:00am	Sakuntla	In-Person, Rm 108
Microsoft Word & Google Docs	T, TH	4:00pm – 5:30pm	Sakuntla	Online
Microsoft Excel	M, W	1:00pm – 3:00pm	Sakuntla	In-Person, Rm 109

English as a Second or Other Language (ESOL)

ESOL Basic	M, W	2:00pm – 4:00pm	Katie	In-Person, Rm 122
ESOL Basic	M, W	10:30am – 12:30pm	Katie	In-Person, Rm 122
ESOL Basic	M, W	12:00pm – 2:00pm	Dawn	In-Person, Rm 125
ESOL Level 1	T, TH	4:00pm – 5:30pm	Katie	Rm 122 & Online
ESOL Level 1	T, TH	9:00am – 10:40am	Dawn	In-Person, Rm 125
ESOL Level 1	M, W	2:00pm – 3:30pm	Dedra	In-Person, Rm 125
ESOL Level 2	T, TH	11:00am – 1:00pm	Katie	Rm 122 & Online
ESOL Level 2	M, W	2:00pm – 4:00pm	Geoff	In-Person, Rm 126
ESOL Level 3	T, TH	9:30am – 11:30am	Geoff	In-Person, Rm 126
ESOL Level 3	T, TH	2:00pm – 3:30pm	Geoff	Online
ESOL Level 3	M, W	2:30pm – 4:30pm	Dawn	In-Person, Rm 127
ESOL Level 4	T, TH	4:00pm – 5:30pm	Dedra	Rm 126 & Online
Citizenship Test Preparation	M, W	4:00pm – 5:30pm	Jennifer	Online
Citizenship Test Preparation	T, TH	2:30pm – 4:00pm	Dawn	In-Person, Rm 125

High School Completion & College Readiness

High School Completion & College Readiness Workshop	M, W	11:00am – 12pm	Dedra	Rm 127 & Online
Reading & Writing Skills Building	T, TH	1:00pm – 3:00pm	Dedra	Rm 126 & Online
Math Skills Building	T, TH	3:30pm - 5:00pm	Jennifer	In-Person, Rm 108



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SUPPORT SERVICES:

Case Managers help students who need help with basic needs and connecting to community resources. fiesha.chandler@evergreengoodwill.org; rochelle.stewart@evergreengoodwill.org

EMPLOYMENT SERVICES:

Employment Specialists help students with interview practice, resume writing, and applying for jobs online. daniel.hunt@evergreengoodwill.org; corey.minatani@evergreengoodwill.org

DIGITAL LEARNING & JOB LAB FOR STUDENTS:

Open computer lab for students looking for help with job searches, resumes, cover letters, interviews, homework help, typing practice, and more. No registration or appointment is needed.

Digital Learning & Job Lab Schedule

Monday - Thursday	11:00am - 12:30pm	In-Person, Room 115
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EMPLOYMENT PREPARATION WORKSHOP SCHEDULE:

Work Readiness Workshop: In-Person & Online, Room 115

Work Readiness Workshop	Monday - Thursday	2:30pm - 4:00pm
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Employment Workshops: In-Person, Room 115

Dress for Success (In-person)	Tuesday, October 31	12:30am - 1:30pm
Dress for Success (In-person & Online)	Wednesday, November 1	1:30pm - 2:30pm
Resume Writing (In-person)	Tuesday, November 7	12:30am - 1:30pm
Resume Writing (In-person & Online)	Wednesday, November 8	1:30pm - 2:30pm
Online Job Search (In-person)	Tuesday, November 14	12:30am - 1:30pm
Online Job Search (In-person & Online)	Wednesday, November 15	1:30pm - 2:30pm
Interviewing (In-person)	Tuesday, November 21	12:30am - 1:30pm
Interviewing (In-person & Online)	Wednesday, November 22	1:30pm - 2:30 pm

Hiring Events

Meet the Employer	Weekly	10:30 AM - 1 PM
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