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| ***Fill in the position title you are applying for as shown on the job announcement:*****Position Title:**       |

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**Human Resources:** 1501 N 45th St, Seattle, WA 98103 | **Email:** jobs@solid-ground.org | **Job line:** 206.694.6840

**Mission:** Solid Ground works to end poverty and undo racism and other oppressions that are root causes of poverty
**Vision:** Solid Ground envisions a community beyond poverty and oppression where all people have equitable opportunity to thrive

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| **PERSONAL INFORMATION** |
| First Name      | MI    | Last Name      |
| Current Street Address      | City      | State   | Zip      |
| Primary Phone      | Secondary Phone      | Email Address      |
| Are you eligible to work in the U.S.? Yes [ ]  No [ ]   | Are you at least 18? Yes [ ]  No [ ]   |

***Please print or type. Some positions may also require supplemental information.***

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| **PLACEMENT INFORMATION** |
| Have you previously been employed at Solid Ground? Yes [ ]  No [ ]  If “yes,” please list position(s) and dates of employment.

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 Position(s) Dates |

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| **EMPLOYMENT / WORK EXPERIENCE** *(attach additional sheets as needed)* |
| **Complete this portion even if attaching your résumé**. Describe your work history over the last 10 years if applicable. List your current/most recent employer first. |
| Employer Name      | Supervisor Name      | Phone Number      | May we contact?Yes [ ]  No [ ]   |
| Employment Dates From         | (MM/DD/YYYY)To       | Position Held      |
| Description of Duties      | Reason for Leaving      |

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| Employer Name      | Supervisor Name      | Phone Number      | May we contact?Yes [ ]  No [ ]   |
| Employment DatesFrom        | (MM/DD/YYYY) To      | Position Held           |
| Description of Duties      | Reason for Leaving      |
| Employer Name      | Supervisor Name      | Phone Number      | May we contact?Yes [ ]  No [ ]   |
| Employment DatesFrom        | (MM/DD/YYYY) To      | Position Held       |
| Description of Duties      | Reason for Leaving      |
| Employer Name      | Supervisor Name      | Phone Number      | May we contact?Yes [ ]  No [ ]   |
| Employment DatesFrom        | (MM/DD/YYYY) To      | Position Held           |
| Description of Duties      | Reason for Leaving      |
| **Please identify and explain gaps in employment greater than 3 months:** |
| From (MM/DD/YYYY)        | To (MM/DD/YYYY)       | Reason for Unemployment      |
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| **EDUCATION HISTORY** *(attach additional sheets as needed)* |
| **Name of School** *(Note: Applicants may be asked to provide a copy of diploma, GED, certificates or transcripts.)* | **Degree/****Certificate** | **Total Years****Completed** | **Name of Certificate/****Name of Degree** |
| High School      | [ ]  Diploma[ ]  GED[ ]  In process |       |       |
| City, State      |
| College/ University/ Institution       | [ ]  Diploma[ ]  Certification[ ]  Other[ ]  In process |       |       |
| City, State      |
| College/ University/ Institution      | [ ]  Diploma[ ]  Certification[ ]  Other[ ]  In process |       |       |
| City, State      |

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| **REQUIRED SUPPLEMENTAL QUESTIONS** *(attach additional sheets as needed)* |
| 1. Describe your experience working with low-income people from a variety of racial, cultural and economic backgrounds.

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| 1. Describe how your education and experience qualifies you for this position.

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| 1. Based on the qualifications as listed in the job description, please state how you meet each of the qualifications required for the job.
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| **Certification of Applicant** | I certify that the answers given herein are true and complete to the best of my knowledge. I authorize investigation into all statements contained in this employment application as may be necessary in arriving at an employment decision. I understand that this application is not, and is not intended to be, a contract of employment. I understand that supplementary information may be required dependent upon the position for which the application is made. In the event of employment, I understand that false or misleading information given by me in my application or interviews will result in discharge.

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Signature of Applicant Date (MM/DD/YYYY) |

***Return completed applications by email or postal mail, or drop them off at
1501 N 45th St, Seattle, WA 98103, Monday-Friday, 8:30am-5pm (except holidays).***

**APPLICANT DATA SUPPLEMENT** *(optional/voluntary)*

Thank you for completing this optional form so Solid Ground’s Human Resources Department may track various data. The information requested is voluntary; you are not required to provide it. This form will be removed from your application packet by the HR Department prior to distribution for screening and selection.

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| **Personal Information:**Date:       Name:       Position Applying for:       Gender: [ ]  Female [ ]  Male [ ]  Other:       Preferred Pronouns:       *(he/him; she/her; they/them; etc.)* |
| **Racial/ Ethnic Background:** If you identify as multi-racial or multi-cultural, please check all boxes that apply.

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| [ ]  Black or African American | [ ]  Asian | [ ]  Native Hawaiian or Other Pacific Islander |
| [ ]  Hispanic or Latino | [ ]  Caucasian | [ ]  American Indian or Alaska Native |
| [ ]  Two or More Races | [ ]  Other:       |

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| **Are you living with a disability?** [ ]  Yes [ ]  NoDo you have the ability, with or without reasonable accommodation, to perform the essential functions of the position for which you are applying? [ ]  Yes [ ]  No If “no,” please explain:       |
| **Are you a veteran?** [ ]  Yes [ ]  No |

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| **How did you learn about this employment opportunity?** |
| Friend or Relative | [ ]  | Name:       |
| Solid Ground Employee | [ ]  | Name:       |
| Solid Ground Website | [ ]  | *If you found Solid Ground’s website online, what was the referring site?*      |
| Job Fair | [ ]  | Name and/or date of Job Fair:       |
| Online Job Board/Listing | [ ]  | Name of Job Board/List:       |
| Other | [ ]  | Please specify:       |

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| **Do you have relative(s) and or friend(s) employed by Solid Ground?** *If yes, please specify:* |
| Name:      | Relationship:       | Job Title:      | Location:      |
| Name:      | Relationship:       | Job Title:      | Location:      |